

Instructions for Claiming Continuing Education/ Attendance Certificate

- 1. Visit the IHI Education Platform.
- 2. Sign in with your MyIHI username and password.
- 3. From the homepage, select "Go to your Learning Center."

Institute for Healthcare Improvement			My IHI Education Resources
Katherine Rowbotham			KR
Welcome and Educ	to IHI Lea ation	arning	

4. Under the default "Current" tab, find the sessions that you attended. Select "Launch" next to the session that you would like to claim.

Lear	Learning Center								
_	Current	Completed	Submissions						
	Search Learning Items	2023 Congress A01: Co Learning Collaborative to Diagnostic Error Not Started	o-designing a to Reduce		î↓ : Launch ←				

5. Click the folder icon as shown below so that it expands.





6. Select the evaluation and click on the "Start" button.

CONTENTS (3) INFO	> > 2023 Congress A01: Co-designing a Learning Collaborative to Reduce >	2023 Congress A01: Co-designing a Learning Collaborative to Reduced to Reduced and Collaborative to
2023 Congress A01: Co-designing a Learning Collaborative to Reduce	2023 Congress A01: Co-designing a Learning Collab	orative to Reduce Diagnostic Error
Diagnostic Error 2023 Congress A01: Co-designing a Lagrange Collaborative to Reduce Diagn	Start	Please fill out this required evaluation survey. After you complete this survey, you will see this activity in your 'Completed' tab in the Learning Center, and you will be able to claim continuing education credits from there. These instructions can be found within the IHI Knowledge Base.
		All credit approvals can be found on the IHI

7. Provide your feedback for each question and click "Submit Test" once you are complete.

8 contents	(i) INFO	> > 2023 Congress AC)1: Co-designing a Lea	arning Collaborative	to Reduce >2023 Cor	ngress A01: Co-designin	g a Learning Collaborative to	Redu
2023 Congress a Learning Coll Diagnostic Erro	s A01: Co-designing laborative to Reduce or	2023 Congress	s A01: Co-desig	gning a Learni	ng Collaborativ	e to Reduce Diagr	nostic Error	
- 2023 Congress Collaborative to	A01: Co-designing a Learning Reduce Diagnostic Error	1 of 10 Please	rate your ability to cre	eate a plan that integ	prates the essential ele	ements of co-design		
		Poor	Fair	Good	Very Good	Excellent		
		۰	•	•	•	•		
		2 of 10 Please collabo	rate your ability to ide rative design	ntify patient safety i	nitiatives that would b	be aided by		
		Poor	Fair	Good	Very Good	Excellent		
		•	۰	٠	٠	•		
			(i) You a	are currently taking a te	est. Click ጰ to navigat	te Course Contents instead		
		8 ?			Submit Test			

8. Select "Return to Learning Center."

S CONTENTS	INFO	> >2023 Congress A01: Co-designing a Learning Collaborative to Reduce >2023 Congress A01: Co-designing a Learning Collaborative to Redu
2023 Congress a Learning Col Diagnostic Erro	s A01: Co-designing llaborative to Reduce or	2023 Congress A01: Co-designing a Learning Collaborative to Reduce Diagnostic Error
- 🖉 2023 Congress Collaborative to	A01: Co-designing a Learning o Reduce Diagnostic Error	Results
		You have submitted the 2023 Congress A01: Co-designing a Learning Collaborative to Reduce Diagnostic Error.
		Retake



9. Under the "Completed" tab, select "Claim Credits."

Learning Center					\$
Completed Submissions					
Print certificates, view your course history and claimed credits in M	I <u>y IHI.</u>	Search Catalo	og	٩	
Search Learning Items Q	↑↓ :				
54 Learning Items		Messa	ges		
2023 Congress A01: Co-designing a	Satisfied and	Latest	received		\$
Learning Collaborative to Reduce Diagnostic Error	05/04/2023 7:03 PM	LS	Liza Severance- Lossin 7 months ago	Help :(
View Submissions View Course	Claim Credits	НТ	Hannah Thummel 10 months ago	Does not say complete	

10. Make your selection(s) and click "Submit."



11. Confirm your credit selection.

	i	Institute <i>for</i> Healthcare Improvement				My IHI Education Resour
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		redit Type eneral Attendance PPS Recertification PPS Recertification Si Physician other: blended learning activity uursing Contact Hours	Credit Value 1.00 1.00 1.00 1.00 1.00	Claim	Please confirm your credit selection	
						Back Submit



12. Navigate back to your "Completed" tab. Select the link titled "Print certificates, view your course history and claimed credits in My IHI."

Learning Co	enter		
Current	Completed	Submissions	
Print certificates,	, view your course histe	ory and claimed credits in My	IHI.
Search Learning Items	(2	ţ1
40 Learning Items			

13. Click the linked credit type beside your selection. Please note that it can take up to 24 hours for the certificate to populate.

	SUPPORT	MY PARTIC	IPATION PRE	FERENCES	MY MATERIALS	CREDITS
PRESENTER	FACULTY	WORKSPA	CE			
Continuin	g Educati	on Credi	its			
If vou are exper	iencing anv is	sues, please	review our Open	School Know	ledge Base with a	answers to
frequently aske	d questions.	,				
Continuir	ng Educat	tion				
	3456	Page	e: 1 of 6 Go	Page size:	20 Item 1 t	to 20 of 108
	3 4 5 6	Page	: 1 of 6 Go	Page size:	2C Item 1 t	to 20 of 108
(1) 2 3 (1) 2	3 4 5 6	► Page	e: 1 of 6 Go	Page size: Change	2C Item 1 t	to 20 of 108
H 1 2 Show all 108	3 4 5 6 (Page	E 1 of 6 Go	Page size: Change	2C Item 1 t	to 20 of 108 Credits
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Show all 108	3 4 5 6 (Page	2023 Congress	Page size: Change A01: Co-	2C Item 1 t Credit Type CPPS	credits
Image: 1 and 2 and	3 4 5 6 (ProductCc 2023Cong	Page	Program 2023 Congress designing a Lea Collaborative to	Page size: Change A01: Co- reging Reduce	2C Item 1 t Credit Type CPPS Recertification	to 20 of 108 Credits 1.00

14. The certificate will be displayed on a new page. A PDF copy can be downloaded by selecting the small red PDF icon as shown below.

Institute for Healthcare Improvement	Your IHI Portal	Sign In/Sig
	MY ACCOUNT KNOWLEDGE BASE MEMBERSHIP EDUCATION	N CONTACT
Refresh	of 1 D DI	
	istitute <i>for</i> ealthcare nprovement This certificate is awarded to	