CPPS Sponsorship Request Template

Dear **<MANAGER>**,

I would like to pursue the **Certified Professional in Patient Safety (CPPS)** credential offered by the Institute for Healthcare Improvement (IHI). This certification is designed for professionals committed to advancing patient safety and demonstrates a high level of proficiency in the core competencies required to lead safety initiatives in health care.

The CPPS credential validates knowledge in four key patient safety domains: Culture; Systems Thinking, Human Factors Engineering, and Design; Safety Risks and Responses; Performance Measurement, Analysis, Improvement and Monitoring. Earning this certification will strengthen my ability to contribute meaningfully to our organization’s safety culture and risk management strategies.

You can learn more about the CPPS credential at <ihi.org/cpps>.

**Benefits to myself and our organization include:**

* Enhanced understanding of patient safety science and systems thinking.
* Recognition as a certified leader in patient safety.
* Alignment with national standards and best practices in health care safety.
* Increased capacity to support and lead safety improvement initiatives.

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| CPPS Review Course (optional but recommended): | $449 |
| CPPS Practice Exam Fee (optional but recommended): | $99 |
| CPPS Exam Fee: | $549 |
| **Total Cost to Attend:** | **$1,097\*** |

*\*If there are others interested in certification at our organization,   
volume discounts could apply.*

I believe this certification will complement my current role and help us continue to advance our commitment to safe, high-quality care. I respectfully request approval and support to pursue the CPPS credential.

Thank you for your consideration.

Sincerely,  
<**NAME**>

<**SIGNATURE**>